

American Library Association  
Executive Board Member  
Position Description

THE ROLES:

The Executive Board provides leadership and vision for the American Library Association. The roles of Executive Board members are:

- x To develop and set priorities and direction for the Association
- x To identify and assess key areas needing attention and resources
- x To communicate priorities and concerns to and from membership
- x To provide fiscal oversight for the association

Members of the Executive Board will carry out these roles in partnership with the Executive Director of the association.

ESSENTIAL FUNCTIONS:

The Board is composed of 15 members. Each Board member works with other members of the Board to:

- I. Review, assess and oversee policies and actions taken by the association.
- II. Recruit, orient, set goals for, and evaluate the Executive Director.
- III. Share the responsibility for long range and strategic planning with the Executive Director
  - a. Address professional and organizational issues confronting and impacting libraries and the profession
- IV. Review, assess and oversee the fiscal resources of the association
  - a. Approve the budget
  - b. Approve funding for new initiatives
  - c. Review reports from the Endowment Trustees and approve matters regarding the Endowment, including appointment of Endowment Trustees
  - d. Review investment reports and approve matters dealing with investments of the association
- V. At the discretion of the president, may serve as a member of a Board committee or a liaison to an association committee.
  - a. May serve as a representative of the Board or liaison to a committee of the organization



